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Wednesday 11th May 2022

Good morning everyone

In order to deliver our curriculum, at times, we like to take our children out into the community to learn. We make visits to the local parks, woods, shops etc as appropriate. In order to safely manage an off-site activity, we must adhere to strict ratios. This means that such outings usually require additional help from parents.

There are significant changes to the recruitment of volunteers for school trips which means volunteers on trips must go through a recruitment process in order to support in this way. This is a big change to how schools have operated in the past.

In order to become a school trip volunteer in an Aberdeenshire school, the following process must be undertaken:

- Contact the School Office to state an interest in becoming a school trip volunteer.
- Complete a short application form and submit to the School Office.
- Identify contactable referees as part of the application form.
- Jill Smith to talk with potential volunteers about the role.
- Jill Smith to contact referees.
- Potential volunteers to present documentation to School Office which demonstrates a right to work/volunteer in the UK.
- Jill Smith and volunteer to engage in a short induction conversation.

We would like to create a database of parents who can support us on our outings. This means that if a class is going on an outing we will have a group of willing parents who may be able to help us.

If you would like to join this database we would love to hear from you! Please contact Mrs Clark in the School Office who will forward the application form to you in order to begin this process.

Kind Regards

Jill Smith
Head Teacher