



Laurencekirk Primary Parent Council Meeting

Date: Monday 6th November 2017

Meeting called by Nicola Campbell.

1. **Present:** Nicola (Chairperson), Lisa Moggach (Vice Chairperson), Dawn (Treasurer), Amanda B (Secretary), Graeme Boyd (HT), Jill Smith (DHT), Leighann, Lesley, Rebecca, Catherine, Morag & Carol.

Apologies: Lyn, Claire & Marianne.

2. **Minutes** - Previous minutes approved.
3. **Finance Review** - £6796.02 in bank.
4. **School Update** – School Improvement plan is newly finished and staff will look over this at in service day. School will continue raising attainment in Math, teachers will undertake training for Numicon. 96% of the school is Makaton trained and using visuals making it the first school in the cluster to receive the Bronze Total Communication Award.
 - Homework - research has shown that there is little or no effect in the child's learning development and school will introduce Preview where the children will get a pre-warning about a topic and they have to research this at home. Support from school will be given if required.
 - Pupil Equity Fund – £16,000 is helping raise attainment in literacy and providing opportunities for children living in poverty. The money is focused on the families identified through free school meals but the whole school can benefit. Early Intervention with Mrs. Kevan is now in place and she works with individuals or small groups. Needs that are identified and improvement made are feedback to the Government.

- Reporting - positive feedback on the new look Learning Journals. LPPC think they are more personalized and focus on individual children who are involved in picking out their work. Praise given on a very successful meet the teacher and open evening.
 - Office Audit – Reducing interruptions. LPPPC agreed that preparing for school the responsibility lies with the child/ parent ie packed lunches, missing gym kits, party clothes musical instruments, bikes and other equipment. A letter has been sent out to parents/guardians to let them be aware of reasonable changes that were discussed and agreed on. It was suggested to approach parent volunteers to help with duties in the office.
 - Nursery – 2year old enrolled in nursery and the staff will use a schematic approach in plan more efficient observations and will Support learning from home.
5. **Lottery License** – Vouchers from Scotmid were donated to school LPPC will do a raffle with these in the new year. Nicola will look into starting a 200 club which will run from August 17 to August 18 payment of £12 upfront and could include 10 draws and 2 specials this will depend on how many people participate.
6. **Christmas Fayre** – LPPC were very impressed with all the Dragon Dens presentations, well done to all involved. Cheques have now been issued to all classes.

Teachers on class stalls 4pm-6pm, if the need parent helper staff to organize this. School happy to accommodate setting up on Thursday and Friday. Both choirs will sing at fayre. What the Fork will have a Christmas themed menu. Claire Milne has volunteered to help on glitter tattoos till Lisa arrives at 6.15pm. Graeme will ask Out of School club what they are selling.

7. **AOCB** – Raffle ticket selling at Scotmid on Friday 10th Nicola, Carol, Dawn & Morag kindly offered.

Date of next meeting – Monday 4th December at @7pm